



# Addiscombe & Shirley Park Residents Association

[www.theaspra.org.uk](http://www.theaspra.org.uk)

## Minutes of Road Representatives Meeting, Wednesday 29th October 2014

### 1. Apologies (Gill - Secretary)

Jean Carson, Sharon Rees, Cllr Andrew Rendle and Cllr Steven Mann

### 2. Minutes of last meeting and matters arising. (Bob - Acting chairperson)

The Delderfield plaque is successfully unveiled and the occasion was very enjoyable.  
Other items will be covered throughout the meeting.

### 3. Process for collecting Annual 2015 Subs (Dave - Postmaster)

### 4. Collation of memberships and subs paid (Dave - Postmaster)

The process was gone through and all road reps who attended received their envelopes so they can enter their details in readiness for distributing with the ASPRA magazine.

It was agreed that a double sided A5 sheet with the benefits of ASPRA would be produced to include with this distribution and in the future it can also be used as new potential members move into the area.

- All comments and information must be with Dave [contact@theaspra.org.uk](mailto:contact@theaspra.org.uk) by **Saturday 8 November**. He will collate and distribute a draft for comment.
- The document will have who we are on the front and what we have done on the reverse side. It will have a space for the RRs to include their details.
- It will be printed in black and white, include the logo and be on yellow paper.
- Bob will also load the final version onto the website.

### 5. ASPRA Vacancies (Bob - Acting chairperson)

Chairperson, Vice Chairperson

Road representatives for:

Craven Road, Fernhurst Road, Lower Addiscombe Road (194 - 362), Parkview Road, and Sherwood Road

Discussion was had about dividing the chair person role as there are no volunteers to take this on or the vice chair. The only current planning project – Black Horse was agreed that as the site is just outside our area we would encourage individuals to submit their views and not have an ASPRA presence.

It was also identified that there would be future requirements for volunteers as projects arose.

Mike Foster has kindly volunteered to cover Fernhurst Road on a temporary basis.

All RR agreed they would consider and let us know if they can find volunteers who don't need to actually live in the road they would cover.

### 6. Refreshments at Meetings (Gill - Secretary)

The RRs have 4 meetings a year planned.

It was agreed that tea, coffee and biscuits were sufficient at these meetings.

Each meeting should have 2 to 3 volunteers to purchase the items required, make the drinks and wash up.

Transfer of any non perishable items e.g. tea, coffee etc. would be transferred between volunteers.

We will also need volunteers for a small catering team for the AGM.

Please e-mail Gill at [Secretary@theaspra.org.uk](mailto:Secretary@theaspra.org.uk) to let her know if you are willing to volunteer for any of the catering.

#### **7. ASPRA magazine (Liz - Editor)**

The magazine has been sent to the printers and it will be about 2 weeks before the first proof is received. The overall process usually takes 4 to 6 weeks so the magazine should be ready for distribution by the end of November.

It is to be distributed to every household in the ASPRA area.

There is a colour picture of Lee on the front and an article about her.

If any RRs are unavailable to complete their distribution they are asked to find a volunteer to carry it out for them.

#### **8. ASPRA website. (Bob -Webmaster)**

The website is updated weekly and includes new Neighbourhood Watch letters, information about the GP's family and friend's survey, the David Lean Cinema, the Cultural Quarter, Addiscombe Carnival and Vince's cycle ride.

The statistics for the website is good news showing as a lot of people are looking at the website which is averaging 10000 hits a month with the highest month at 13667. No survey responses have been received. Bob is actioning any requests quickly. Bob has a fuller set of figures if anyone is interested.

#### **9. Finance update (Fred - Treasurer)**

Fred provided everyone with a copy of the latest figures which included the printing and the Delderfield plaque.

In future the advertising revenue is likely to be less as current advertising trends are one advert at a time and not the large quantities previously seen.

Ashurst fund was closed over a year ago and had been used to fund solicitor's fees etc.

#### **10. Projects update (Bob - Acting chairperson)**

As previously mentioned for the Black Horse individuals are encouraged to write or e-mail about this.

The Bingham Road Traffic Project:

- Whilst there is a willingness to address the situation there is no money available from the council and they are not willing to use ASPRA funds
- Speed visors recorded that there is not much speeding
- Speed Visor to be moved slightly nearer to Shirley Road as currently a tree is blocking the visor

Options are:

- Road narrowing at 3 road junctions

- Residents Parking in roads near St Mildreds which will require consultation with the residents affected as they will incur costs.

There have been no further developments on ASPRA area becoming a Local Heritage Area.

Hilary has volunteered to look into applying for small grants for Christmas lighting and a notice board. She will e-mail the committee to let them know of progress. Her title is to be ASPRA Project Consultant.

### **11. ASPRA Social Events (Bob – Acting chairperson)**

We will need to consider catering and organise catering for the AGM on 8 April 2015, money being used for the benefit of the organisation.

There was discussion about social events previously held but with no volunteers to take forward arranging these it was felt best to focus on increasing membership numbers at this time.

### **12. Proposed dates for meetings - all at St Mildreds:**

- Cedar Room Wednesday 18th February 2015 19:30-22:00 Road Representatives Meeting
- Pavilion Wednesday 8 April 2015 ASPRA's AGM
- Small Hall Monday 29th June 2015 19:30-22:00 Road Representatives Meeting
- Small Hall Monday 14th September 2015 19:30-22:00 Road Representatives Meeting

18 February meeting would be for RRs only as it is being held in a small room.

Meetings on 29 June and 14 September will be opened up to all members.

Refreshments will be served at the beginning of RR meetings whilst at the AGM they will be served at the end

### **13. AOB**

Purchase Pen set for Vince and get engraved (wording to be “With Thanks from ASPRA” or as close to that as will fit). To present to him at the AGM in April. Who will do this please? It was also agreed that Vince would receive a life membership of ASPRA.

Liz organising a photo frame for Lee's picture and also a large card in which she will stick all the condolence messages to present to James from ASPRA. Anyone wishing to send a message should e-mail their message to Liz [Editor@theaspra.org.uk](mailto:Editor@theaspra.org.uk) within the next two weeks

Maddie is to offer 2 dates for training/advice on contacting members on the doorstep. Those dates to be circulated to Road Reps.

Website updates required when confirmed information is received regarding Bus diversion news (also to be emailed to members) and Bakerloo consultation.